



# Los Angeles Unified School District

## Board of Education Report

File #: Rep-048-24/25, Version: 1

**Approval of Procurement Actions**  
**October 22, 2024**  
**Procurement Services Division**

**APPROVED**

**ADOPTED BOARD**  
**REPORT**  
**OCT 22 2024**

### Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; Goods and General Services Contracts: Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts; and Piggyback Contracts; and After the Fact transactions (ATF) as listed in Attachment "B."

### Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

### Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

### Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

### Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

**File #:** Rep-048-24/25, **Version:** 1

- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

Request for Approval of Procurement Actions not under delegated authority listed in Attachment "B" includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts; Piggyback Contracts; and
- After the Fact transactions (ATF)

**APPROVED** **ADOPTED BOARD REPORT**  
OCT 22 2024

**Student Impact:**

Not applicable.

**Equity Impact:**

See attached for applicable items.

**Issues and Analysis:**

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Previously adopted Board report referenced in the policy implications section:

- Adopted May 8, 2018: [Board Report No. 444-17/18 < https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share\\_link>](https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link)
- California Education Code Section 17604 ([CE Code 17604 < https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share\\_link>](https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link))

**Informatives:**

Not applicable.

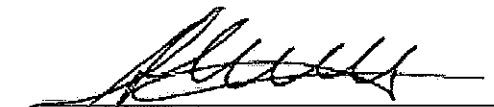
**Submitted:**


09/24/24

**RESPECTFULLY SUBMITTED,**

**APPROVED & PRESENTED BY:**

**APPROVED**


  
ALBERTO M. CARVALHO  
Superintendent


  
PEDRO SALCIDO  
Deputy Superintendent  
Business Services & Operations

**ADOPTED BOARD  
REPORT  
OCT 22 2024**

**REVIEWED BY:**

**APPROVED & PRESENTED BY:**

  
DEVORA NAVERA REED  
General Counsel

  
SUNG YON LEE  
Deputy Chief Business Officer  
Office of the Deputy Chief Business Officer

Approved as to form.

**REVIEWED BY:**

**APPROVED & PRESENTED BY:**

  
NORBERTO DELGADILLO  
Deputy Chief Business Officer, Finance

  
MATTHEW A. FRIEDMAN  
Interim Chief Procurement Officer  
Procurement Services Division

Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS/AMENDMENTS/ASSIGNMENTS ALREADY AWARDED NOT EXCEEDING \$250,000

Item A

**APPROVED**

**ADOPTED BOARD REPORT**

OCT 22 2024

HUMAN RESOURCES DIVISION

\$150,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
California State University, Los Angeles	C3883	01/11/24 – 06/01/26	Computer Science Supplementary Authorization Incentive Grant (100%)	\$150,000

Ratification of a single-source named-in-grant teacher residency contract for teacher reimbursement in the Computer Science Supplementary Authorization program (CSSA) designed for practicing teachers with an interest in adding an introductory supplemental authorization in computer science, which will be offered as an online synchronous course. Completing the courses in a focused area of computer science meets the requirements set forth by the California Commission on Teacher Credentialing.

California State University, Los Angeles (CSULA or Cal State LA) will provide coursework for 60 LAUSD teachers over the course of three years (20 per year/cohort) to obtain a Computer Science (CS) Supplementary Authorization.

The contract is needed for continued support of the Computer Science Supplementary Authorization Program for LAUSD in-service teachers.

This grant will strengthen District efforts to address the growing computer science teacher shortage in K-9 schools. This grant will address the computer science teacher shortage by providing an accessible and affordable program to teachers to obtain their Computer Science Supplementary Authorization through the CSSA at Cal State LA.

There are currently 220 teachers teaching computer science courses Districtwide. Through this collaboration, the target for the CSSA at Cal State LA will be 60 additional authorized computer science teachers at elementary and middle schools. Increasing the number of authorized teachers ensures more students across the District have equitable access to appropriately trained teachers who have the skills and pedagogy to implement rigorous computer science instruction. Finally, this grant also supports the District’s commitment to providing computer science education for all students before they graduate.

LAUSD will announce the opportunity to all teachers across school sites via emails, flyers, and online/off-line bulletin boards and solicit applications. Any interested teacher is eligible to apply for the grant program. Annually, dedicated District program personnel will select 20 teachers based on the need of the applicant’s site location.

ATTACHMENT A

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

The vendor has been doing business with the District since 2015.

This contract supports Pillar 1, Academic Excellence, through Priority 1D: College and Career Readiness.

**Requester:**

Francisco J. Serrato Ed.D, Chief Human Resources Officer  
Human Resources Division

**ADOPTED BOARD  
REPORT**

OCT 22 2024

**Equity Impact:**

**APPROVED**

Component	Score	Score Rationale
Recognition	3	Prepare teachers to teach Computer Science (CS) ensuring LAUSD students have access to computer science courses.
Resource Prioritization	3	There is an urgent need for quality CS education for K-12 students, particularly in high-need schools which are often staffed by novice teachers.
Results	3	Greater access to computer science courses will ensure goal attainment of every student taking at least one computer science class taught by a CS authorized teacher prior to graduation.
<b>TOTAL</b>	<b>9</b>	

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES NO-COST MEMORANDUM OF UNDERSTANDING/  
 AMENDMENTS/ ASSIGNMENTS ALREADY AWARDED

ADOPTED BOARD  
 REPORT

OCT 22 2024

Item B

**APPROVED**

REGION SOUTH

Michael's Daughter Foundation / <u>C3400</u>	Filming and Animation Program	08/19/24 – 12/14/24	Carson HS	\$0
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DIVISION OF INSTRUCTION

The Hero in You Foundation / <u>C3878</u>	School-based Safety Program	01/25/25 – 01/25/30	Districtwide	\$0
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Wasserman Next Gen / <u>C3861</u>	Canva for Learning Professional Development Services	02/28/24 – 02/27/29	Districtwide	\$0
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Students Run America dba Students Run LA / <u>C3879</u>	Marathon Training Program	08/28/24 – 06/30/29	Districtwide	\$0
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DIVISION OF SCHOOL OPERATIONS

City of Los Angeles, Office of the Mayor / <u>C3193</u>	Gang Reduction and Youth Development Programs	08/12/24 – 08/11/29	Districtwide	\$0
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The United States Attorney's Office for the Central District of California and The United States Department of Homeland Security / <u>C3179</u>	Cyber Safety for Students Initiative	08/01/24 – 07/31/26	Districtwide	\$0
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ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. PROFESSIONAL SERVICES NO-COST MEMORANDUM OF UNDERSTANDING/  
AMENDMENTS/ ASSIGNMENTS ALREADY AWARDED

ADOPTED BOARD  
REPORT

DIVISION OF STUDENT HEALTH AND HUMAN SERVICES

OCT 22 2024

APPROVED

<u>CONTRACTOR / IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>CONTRACT TERM</u>	<u>SITE</u>	<u>AMOUNT</u>
County of Los Angeles Department of Mental Health / <u>C3855</u>	Specialty Mental Health Services	07/12/24 – 06/30/29	Districtwide	\$0
AFS-USA, Inc. / <u>C3862</u>	Foreign Student Admissions for J-1 Exchange Students	06/01/24 – 05/31/29	High Schools Districtwide	\$0
Youth for Understanding USA, Inc. / <u>C2719</u>	Foreign Student Admissions for J-1 Exchange Students	07/23/24 – 07/22/29	High Schools Districtwide	\$0
ASSE International, Inc. / <u>C3446</u>	Foreign Student Admissions for J-1 Exchange Students	08/23/24 – 08/22/29	High Schools Districtwide	\$0

**APPROVED**

**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**

**Item C – August 2024**

**ADOPTED BOARD REPORT**

**C. PROFESSIONAL SERVICES NOT EXCEEDING \$250,000** <sup>6007 2 2 2024</sup> **AUGUST 2024 = \$3,920,879**  
**YTD = \$4,712,016**

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>August Qty of POs</u>	<u>YTD Qty of POs</u>	<u>August Total</u>	<u>YTD Total</u>
Purchase Orders – August 2024	313	381	\$3,920,879 (Median - \$9,675)	\$4,712,016

**AUGUST 2024 = \$30,299,001**

**D. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000** **YTD = \$58,142,613**

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>August Qty of POs/ Transactions</u>	<u>YTD Qty of POs/ Transactions</u>	<u>August Total</u>	<u>YTD Total</u>
Purchase Orders – August 2024	3,734	6,120	\$15,424,797 (Median - \$1,097)	\$26,483,400
DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – August 2024	14,781	18,903	\$5,848,183 (Median - \$105)	\$8,110,876
Rental Facilities – August 2024	1	4	\$98,803 (Median - \$98,803)	\$108,193
Travel/Conference Attendance - August 2024	42	56	\$78,101 (Median - \$1,845)	\$108,580
GENERAL STORES DISTRIBUTION CENTER – August 2024	145	221	\$2,596,790 (Median - \$4,182)	\$4,043,328
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – August 2024	373	1,181	\$6,252,327 (Median - \$4,661)	\$19,288,236
<b>GRAND TOTAL – August 2024</b>				<b>\$34,219,880</b>



**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**Item D**

**APPROVED**

**ADOPTED BOARD REPORT**

**OCT 22 2024**

**\$6,000,000**

**DIVISION OF INSTRUCTION**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>CharacterStrong;</b>	C2718	10/25/24 – 10/11/27	Title IV	\$6,000,000**
<b>Franklin Covey;</b>	C2742	includes two (2) one-year renewal options	(50%)	
<b>Harmony Academy at</b>	C2744		Various per requesting school or office (50%)	
<b>National University;</b>	C2745			
<b>School-Connect;</b>	C2746			
<b>Sown to Grow</b>	(RFP 2000003508)			

**\*EXISTING CONTRACTORS:** 7 Mindsets Academy, LLC, dba 7 Mindsets; Committee for Children; Educate Foundation; Inner Explorer, Inc.; Moving Forward Institute; Navigate 360, LLC; Newsela, Inc.; Rethink Autism, Inc., dba Rethink Ed; Ripple Effect, Inc.; Success for All Foundation; and Quavered, Inc.

Approval to award five (5) new formally competed contracts procured through a Request for Proposals (RFP) process, to be added to the existing bench of 11 contracts\* (Board Report No. 049-22/23) via “refresh”, and increase capacity by \$6,000,000, to support the implementation of the Social Emotional Learning (SEL) programs within the District. The authority to increase or decrease the amounts of these contracts will be limited to the updated aggregate value of \$16,000,000.

Vendors provide access to digital lessons and activities that are evidence-based and aligned with the CASEL framework and the District’s SEL Competencies and are differentiated for application with a variety of stakeholders. Access to vendor platforms include PD and site support for implementation for schools. Access to aligned curricular materials are included, including support to access and use the materials with targeted learners. Specifically, the added vendors will provide support staff with access to SEL instructional activities and strategies to provide students in support of District Goal 4.

The current bench focuses primarily on Tier 1 SEL instruction in the classroom, whereas the added vendors support the District’s transformative SEL instructional approach which is most effective in achieving student application of SEL by way of SEL integration. The added vendors provide schools specific instructional tools for support staff such as: MTSS support staff, counselors, administrators, special education staff, PSAs, PSWs, restorative justice staff, school climate advocates and paraprofessionals.

APPROVED  
ATTACHMENT B

ADOPTED BOARD  
REPORT

25

OCT 22 2024

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**

The goal is to use SEL to increase positive outcomes for students, educators and support staff, including increased social emotional competence in self-management, self-efficacy, growth mindset and social awareness. With the exception of the Division of Instruction's (DOI) primary Tier 1 instructional curriculum contractors (Committee for Children and Inner Explorer), who's services are funded centrally with Title IV funds for Districtwide licenses, other District departments and schools may purchase services from the remaining contractors to support District Goal 4. DOI will support schools with SEL integration by providing access to professional development and resources designed to assist school teachers and support staff in providing SEL lessons, activities and strategies that best fit the needs of their students and stakeholders.

Direct instruction in SEL, combined with supportive programs, is essential for improving both adult and student outcomes in SEL competencies. Effective SEL instruction must extend beyond the classroom, influencing administrative practices and operations with the adoption of SEL curricula. The primary goal is to enhance social emotional competencies such as self-management, self-efficacy, growth mindset, and social awareness among students, educators, and support staff, ultimately leading to improved academic outcomes and increased staff performance. To achieve these goals, the District requires curricula consisting of two modules: professional learning in the use of evidence-based SEL curricula and/or the integration of social emotional learning into academic content; and curricula for direct instruction. This refreshed bench of SEL contractors were selected to address these needs.

Twenty proposals were received and five were deemed qualified. The source selection committee consisted of seven subject matter experts in the Division of Instruction, four from the SEL Department and three Administrative Coordinators. Firms were evaluated on qualifications and experience; qualifications and experience of personnel; technical solution/project approach; Small Business Enterprise (SBE) participation; Work Based Learning Partnership (WBLP) plan; and price.

This action supports the District's Strategic Plan, specifically Pillar 2-2C, Strong Social-Emotional Skills. One hundred percent of students in elementary, middle, and high school will engage in integrated evidence-based SEL instruction by 2026 as evidenced by classroom curriculum usage reports. By 2026, 50% of students will access and upload artifacts using the SEL portfolio in grades 2, 5/6, 8, 10, and 12 to deepen our understanding of student development in SEL and provide recommendations for multi-tiered systems of support.

Franklin Covey has been doing business with the District for 11 years, providing valuable services and resources. Character Strong has been a partner for one year, while Harmony Academy has been collaborating with the District for 11 years. School Connect and Sown to Grow are both new vendors, bringing fresh perspectives and offerings to our education community.

The original budget of \$10,000,000 was nearly exhausted by year two. An increase in the aggregate contract capacity is necessary to support the portfolio rollout and the anticipated rise in professional development needs for the 2024-25 and 2025-2026 school years.

Original Authorized Value: \$10,000,000

\*\*Additional Authorized Value: \$6,000,000

**Aggregate Value For Sixteen (16) Contracts: \$16,000,000**

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Requester:**

Justin Lauer, Director of Middle School Instruction  
 Division of Instruction

**APPROVED**

**ADOPTED BOARD  
 REPORT**

**OCT 22 2024**

**Equity Impact:**

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>2</b>	The scoring criteria for the materials that will be procured under this bench contract requires that the products are inclusive, sensitive to all student populations, culturally proficient and that all student groups are represented.
<b>Resource Prioritization</b>	<b>3</b>	Curricula and resources procured through this bench contract will be distributed to schools that are prioritized based on SENI guidelines and schools recognized as needing resources.
<b>Results</b>	<b>3</b>	Implementation of SEL resources is likely to close the opportunity gap or achievement gaps because high quality instruction results in 11-13% gain in academic outcomes.
<b>TOTAL</b>	<b>8</b>	

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

Item E

**APPROVED**  
**ADOPTED BOARD REPORT**  
**OCT 22 2024**

<b><u>EDUCATION TRANSFORMATION OFFICE</u></b>				<b>\$45,000,000</b>
<b><u>CONTRACTOR</u></b>	<b><u>IDENTIFICATION NO.</u></b>	<b><u>CONTRACT TERM</u></b>	<b><u>SOURCE OF FUNDS</u></b>	<b><u>AMOUNT</u></b>
<b>Various Vendors*</b>	4400011270 through 4400011290 4400011291 through 4400011300 4400011302 through 4400011327 4400012952 through 4400012959	05/01/23 – 04/30/26, two (2) option years (OY) remaining	General Funds (100%)	\$45,000,000** (Previously authorized – Board Reports <u>187-22/23</u> and <u>268-23/24</u> )

Authorization to increase the aggregate contract capacity of 65 formally competed contracts by \$45,000,000, in support of schools serving the Black Student Achievement Plan (BSAP) for students and families. Services will be provided in the following two categories: (1) Community Based Safety Program (CBSP) Program, and (2) Community Partnerships (List of 65 BSAP Contractors). The authority to increase or decrease the amounts of these contracts will be limited to the updated aggregate value of \$105,000,000.

The vendors for BSAP programs: community-based safety and community partnerships will provide specialized services. Moreover, within each of these categories, specific support services will be provided, including, but not limited to, parent education, foster youth education, restorative justice practices and strategies, college planning and participation, small group mentoring, job training, student mentoring and academic support not limited to California State Standards, and students’ leadership development. The bench contracts will provide services that benefit up to 35,000 kindergarten through twelfth-grade students (and their guardians) attending the 215 List of BSAP Schools, with primary focus of these services being for BSAP Group 1 schools.

The bench of 65 contracts was established in 2023 and updated in 2024 via a "refresh". The Source Selection Committee (SSC) consisted of 59 combined subject matter experts from community-based safety and community partnerships departments. Factors utilized to score the proposals were based on meeting the District’s stated minimum qualifications and fell within the competitive range established by the SSC.

## ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

Prior to the establishment of the bench, (38) of the 65 vendors had worked with LAUSD. The remaining vendors were new to the District and most of them are non-profit organizations with experience in serving local communities and public agencies within the City of Los Angeles and Los Angeles County. Since the bench contracts were executed, an additional five vendors have provided services to LAUSD.

This action supports the District's Strategic Plan Pillar 2-2A and speaks to the need for schools to ensure students have access to "safe passage" to and from school through coordination with local civic and safety organizations. Additionally, the Strategic Plan Pillar 1-1A calls for the need for students to have access to high-quality, inclusive instruction that is culturally responsive. The community development services to be provided will support the implementation of the Strategic Plan, specifically in eliminating opportunity gaps (Pillar 1-1C) and leading for impact (Pillar 3-3C). The CBSP Program and Community Partnerships services will provide safe and healthy environments that promote joy and wellness, thus aligning with Pillar 2 of the Strategic Plan. In addition, the contractors will provide essential services to schools with a high enrollment of Black students, addressing student safety, building solid social-emotional skills, and increasing opportunities for parental involvement in the school community.

Initial Aggregate Value: \$60,000,000  
 \*\*Additional Authorized Value: \$45,000,000  
**Aggregate Value for Sixty-Six (65) Contracts: \$105,000,000**

APPROVED

ADOPTED BOARD  
REPORT

OCT 22 2024

**Requester:**

Robert Whitman, Education Transformation Officer  
 Education Transformation Office

**\*EXISTING CONTRACTORS:** Social Justice Learning Institute; Dynasty's United Youth Association; New Hope Academy; reDiscover Center; Boys and Girls Club - Carson; Educate California; A Yancy Life; Youth Guidance; Study Smart Tutors Inc.; College Bound 4 Kids (SBE); Equation 2 Success; Achieve Initiative Foundation; STEM to the Future; Inspiration 52; SistahFriends Women's Counseling; Boys 2 Gentlemen (SBE); Brothers Against Banging Youth (BABY); Community Base Public Safety Collective; Community Build Inc.; LA Education Partnerships (LAEP); EduCare Foundation, 5M Legacy; After School Interscholastic Sports Academy (ASISA); Anda's Wellness LLC (SBE); Arithmetic Solutions, LLC; Artist Collective, dba Robert Gillian; AWS Services & Nursing, Inc.; California Association of African American Superintendents and Administrations (C.A.A.A.S.A.); Calibrate; Children Youth & Family Collaborative (CYFC); Cooking with Gabby; Game Breakers, Inc.; Generation Connect IO (SBE); Glad Academics LLC; GWAP Consulting, LLC; Heart of Los Angeles Youth, Inc.; Imagine Etiquette, Inc.; InspireFlow Arts, LLC (SBE); Intervene K-12; Music Counts LLC (SBE); Music Notes LLC; Preparing an Educational Atmosphere that Cultivates Excellence (P.E.A.C.E.); Paint Noir, LLC; Parent Educators Teachers & Student in Action (PESA); Playworks Education Energized; Pretty Brown Girl, LLC; Pulse Arts, Inc.; Reach One Teach One, Inc.; School Yard Rap; Seeds Training; Stepping in the Right Direction; Strong Shoulders Agency; Takeoff to Tyland, LLC Tyland Rockets; The Chloe and Maud Foundation; The Engineer Factory; The Plus Me Project; The Uprooted Way; The Village Nation dba Fluke Fluker; Damen Fletcher, dba Train of Thought; True Health 4ever LLC (SBE); Unapologetically Blessed Teen Center Inc.; Urban Odyssey Tours; Village Life Education (SBE); YMCA Metro Los Angeles; and Zinco Education

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**ADOPTED BOARD  
 REPORT**

OCT 22 2024

**APPROVED**

**Equity Impact:**

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>4</b>	Addresses the longstanding disparities in educational outcomes between Black students and their non-Black peers.
<b>Resource Prioritization</b>	<b>4</b>	Addresses the need for Community Partnership/Safe Passage, Peace Building and Community Development programs that are sustainable, on-going and embedded with proven resources that prioritize the needs of Black students and their families.
<b>Results</b>	<b>3</b>	Likely to increase opportunities available to Black students to experience and receive resources that are of cultural value in the areas of academics, social-emotional learning and relationship building which may result in decreasing the opportunity and achievement gaps.
<b>TOTAL</b>	<b>11</b>	

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

Item F

**APPROVED**

**ADOPTED BOARD REPORT**

OCT 22 2024

**HUMAN RESOURCES DIVISION**

**\$600,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>X</b> UCLA - GSEIS-Center	C3881	09/22/22 – 12/30/26	Computer Science Supplementary Authorization Incentive Grant (100%)	\$600,000*

Authorization to negotiate and execute amendments to increase capacity of a named-in-grant teacher residency contract. UCLA will provide coursework for 120 LAUSD teachers over the course of four years to obtain a Computer Science Supplementary Authorization (CSSA).

The contract is needed for continued support of the computer science teacher residency program.

The District and UCLA were co-applicants for the grant. This grant will strengthen District efforts to address the growing computer science teacher shortage in K-12 schools. This grant will address the computer science teacher shortage by providing an accessible and affordable program to teachers to obtain their Computer Science Supplementary Authorization through the CSSA at UCLA.

Currently, there are only 220 teachers teaching computer science courses Districtwide. Through this collaboration, the target for the CSSA will be 120 additional authorized computer science teachers at the elementary and secondary levels. Increasing the number of authorized teachers ensures more students across the District have equitable access to appropriately trained teachers who have the skills and pedagogy to implement rigorous computer science instruction. Finally, this grant also supports the District’s commitment to providing computer science education for all students before they graduate.

LAUSD will announce the opportunity to all teachers across school sites via emails, flyers, and online/off-line bulletin boards and solicit applications. Any interested teacher is eligible to apply for the grant program. Annually, dedicated District program personnel will select 8-12 teachers based on the need of the applicant’s site location.

The UCLA CSSA program is an officially approved and developed certificate program. The program offers a set of courses designed to meet the CTC’s supplementary authorization requirements in terms of subjects and units.

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

This contract supports Pillar 1, Academic Excellence, through Priority 1D: College and Career Readiness.

Initial Contract Value: \$0.00  
 \*Amendment 1: \$300,000  
 \*Amendment 2: \$300,000  
**Aggregate Contract Value: \$600,000**

**APPROVED**  
**ADOPTED BOARD REPORT**  
**OCT 22 2024**

**Requester:**  
 Francisco J. Serrato, Ed.D, Chief Human Resources Officer  
 Human Resources Division

**Equity Impact:**

Component	Score	Score Rationale
Recognition	3	Prepare teachers to teach Computer Science (CS) ensuring LAUSD students have access to computer science courses.
Resource Prioritization	3	There is an urgent need for quality CS education for K-12 students, particularly in high-need schools which are often staffed by novice teachers.
Results	3	Greater access to computer science courses will ensure goal attainment of every student taking at least one computer science class taught by a CS authorized teacher prior to graduation.
<b>TOTAL</b>	<b>9</b>	



**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**Item G**

**APPROVED**

**HUMAN RESOURCES DIVISION /  
MEDICAL SERVICES DIVISION**

**ADOPTED BOARD REPORT \$1,078,000**

**OCT 22 2024**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles County Office of Education	C3872	10/23/24 – 12/31/25	General Fund- Health/Wellness Program (100%)	\$1,078,000

Approval of a single source contract to offer the Employee Assistance Service for Education (EASE) Health and Wellness Program to LAUSD employees. EASE is a confidential, voluntary service offering professional counseling, consultation and education to classified and certificated school district employees. The program supports employees in addressing personal and professional challenges that may impact job performance.

Investing in health and wellness services is critical to fostering supportive school environments, which in turn enhances staff well-being. Prioritizing the health and wellness of teachers and school staff is essential for ensuring that students succeed and reach their full potential.

Membership in EASE extends benefits to employees and their families, including access to counseling services, after-hours emergency support, worksite consultation, and critical incident response. The program also offers a 24/7 counseling hotline and mobile crisis response for critical incidents. All LAUSD employees are entitled to these comprehensive services.

EASE is a not-for-profit employee assistance program dedicated to educational organizations. Established in 1982 through a Joint Powers Agreement, EASE serves 72 educational organizations across Los Angeles County, including school districts, community colleges, and Head Start programs.

This contract aligns with Pillar 5 of the Strategic Plan, specifically addressing the priority area of Staff Wellness. A key success measure in the Strategic Plan is increased usage and participation in the EASE program.

**Requesters:**

Francisco J. Serrato, Ed.D, Chief Human Resources Officer  
Human Resource Division

Smita Malhotra, MD, Director  
Medical Services Division

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Equity Impact:**

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>3</b>	The EASE Program offers professional counseling, consultation and education to all District employees. Membership in EASE also includes counseling for family members in addition to after-hours emergency calls, worksite consultation, and critical incident responses. This type of support for all employees and their families provides timely and critical mental health services for many of the District’s employees who do not have the resources to seek and pay for mental health support.
<b>Resource Prioritization</b>	<b>1</b>	All District employees are eligible and have equal access to receive EASE services. EASE is an employee assistance program. EASE does not provide any counseling services for District students.
<b>Results</b>	<b>2</b>	The counseling and supports offered by EASE are intended to support the well-being of District employees, by addressing high levels of job-related stress, burnout, and depression. Supporting the mental health of district employees is essential to ensuring that schools offer positive environments where employees have good attendance, employee retention is high and where students succeed and reach their full potential.
<b>TOTAL</b>	<b>6</b>	

**ADOPTED BOARD  
REPORT**

OCT 22 2024

**APPROVED**

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**Item H**

**APPROVED**

**ADOPTED BOARD REPORT**

**OCT 22 2024**

**\$5,784,627**

**INFORMATION TECHNOLOGY SERVICES**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>PowerSchool Group LLC.</b>	C3882 (RFP 2000003513)	10/23/24 – 10/22/29 includes two (2) one-year renewal options	Software/ Hardware Maintenance (100%)	\$5,784,627

Approval of a formally competed contract procured through a Request for Proposal (RFP) process conducted by the Procurement Services Division for a Learning Management System (LMS). A Learning Management System (LMS) serves as a centralized online platform where teachers deliver lessons, assignments, and assessments, and students can easily access materials, submit work, and receive feedback. It streamlines classroom management, enhances communication, and ensures that learning can continue seamlessly from any location.

These District-wide services are needed to ensure students have access to instructional materials.

Four (4) proposals were received and deemed qualified. The Source Selection Committee was comprised of three (3) subject matter experts from the Division of Instruction and Information Technology Services. The proposals were scored based on the following evaluation criteria: experience and qualifications of the firm and personnel; technical solution and project approach; price proposal; Small Business Enterprise (SBE) Participation; and Work Based Learning Partnership (WBLP) plan. The selected firm was the highest scoring proposer.

PowerSchool Group, LLC has provided the District’s LMS since 2020. They have done business with the District since 2015, and provided similar services to Cypress-Fairbanks ISD, Loudoun County Public Schools, and Miami-Dade County Public Schools.

These services align with: Pillar 1 Academic Excellence by providing students with rigorous, standards-based, and personalized learning opportunities.

**Requesters:**

Soheil Katal, Chief Information Officer  
Information Technology Services

Dr. Frances Baez, Chief Academic Officer  
Division of Instruction

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

Equity Impact:

**APPROVED**

Component	Score	Score Rationale
<b>Recognition</b>	<b>2</b>	The solution will be available to all students and vaguely recognizes historical inequities. The solution can be used to identify learning gaps with historically underserved students.
<b>Resource Prioritization</b>	<b>1</b>	The solution will be available to all stakeholders (students, parents, teachers, and administrators) and does not prioritize resources based on student need.
<b>Results</b>	<b>3</b>	The solution is available to students 24/7, giving them access to assignments, assessments, and grades. Data analytics (i.e., Benchmark, formative, summative and social emotional survey and assessment results) derived from the proposed system could be used to drive future decisions. The ability to do progress monitoring throughout the year will allow for additional targeted support. Implementation of this solution is likely to result in closing the achievement gap.
<b>TOTAL</b>	<b>6</b>	

**ADOPTED BOARD  
REPORT**

OCT 22 2024

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

**Item I**

**APPROVED**

**ADOPTED BOARD REPORT**

OCT 22 2024

**OFFICE OF THE GENERAL COUNSEL**

**\$750,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
First Legal Buyer, dba First Legal Network	C2721 (RFP 2000003543)	11/01/24 – 10/31/29 includes two (2) one- year renewal options	General Fund (50%) Liability Self Insurance Fund (50%)	\$750,000

Approval of a formally competed contract procured through a Request for Proposal (RFP) process to provide electronic court filing services for the District.

Office of the General Counsel (OGC) represents the District in legal matters that often lead to litigation. The District saves on litigation costs when these lawsuits are handled in-house by OGC attorneys rather than by outside counsel. To effectively and successfully handle litigation in-house, OGC attorneys require and need support from certified professional legal support providers such as an Electronic Filing Service Provider (ESFP), “attorney service” providers or messenger service.

In January 2019, the Los Angeles Superior Court mandated electronic filing for all documents filed in the Limited and Unlimited Civil Divisions. The ESFPs must be approved and designated as such by the Courts. The District is not an ESFP and therefore, cannot provide these types of services.

One proposal was received and deemed qualified. The Source Selection Committee was comprised of three OGC staff members. Factors utilized to score the proposal included qualifications and firm experience; fees for services, Small Business Enterprise (SBE) Participation, and Work-Based Learning Partnership (WBLP) Plan.

First Legal Network has been providing services to the District since 2019.

This contract supports Pillar 4: Operational Effectiveness.

**Requester:**

Alexander Molina, Chief Executive to the General Counsel  
Office of the General Counsel

## ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER  
DELEGATED AUTHORITY**APPROVED**

## Equity Impact:

Component	Score	Score Rationale
<b>Recognition</b>	3	In January 2019, the Los Angeles Superior Court mandated electronic filing for all documents filed in the Limited and Unlimited Civil Divisions. The Electronic Filing Service Providers (ESFPs) must be approved and designated as such by the Courts. The District is not an ESFP and therefore, cannot provide these types of services.
<b>Resource Prioritization</b>	4	OGC represents the District in legal matters that often lead to litigation. The District saves on litigation costs when these lawsuits are handled in-house by OGC attorneys rather than by outside counsel. To effectively and successfully handle litigation in-house, OGC attorneys require and need support from certified professional legal support providers such as an ESFP, "attorney service" providers or messenger service.
<b>Results</b>	3	The District is in compliance with the "General Order regarding Mandatory Electronic Filing for Civil Divisions". Moreover, with the certified professional legal support, OGC is able to effectively and successfully handle litigation matters in-house.
<b>TOTAL</b>	<b>10</b>	

**ADOPTED BOARD  
REPORT**

OCT 22 2024

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

**ADOPTED BOARD REPORT**

**OCT 22 2024**

**APPROVED**

**Item J**

**FACILITIES SERVICES DIVISION**

**\$13,340,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
AAA Electric Motor Sales & Service; Wright's Supply, Inc.	C3865 C3867 (IFB 200003690)	11/01/24 – 10/31/27	Restricted Routine Maintenance Funds (100%)	\$3,500,000

Approval of formally competed capacity contracts procured through an Invitation for Bid (IFB) process to purchase electrical motors for the maintenance and repair of heating, ventilation, and air conditioning (HVAC) systems at schools and offices.

The authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$3,500,000. The Facilities Maintenance & Operations Branch (M&O) will procure the requested services at the lowest competitive prices through contracts with these vendors.

The two lowest, responsive and responsible bids received for the HVAC motor IFB were from AAA Electric Motor Sales and Wright's Supply, Inc. AAA Electric Motor Sales & Service, and Wright's Supply, Inc. have been in business for over 50 years and have done business with LAUSD for over 10 years.

This requested action is best tied to Pillar 4, Operations Effectiveness.

This contract will improve and maintain all our HVAC equipment working and operating at an efficient rate, by providing motors to our HVAC department to repair equipment to ensure our students and staff have comfortable cooling throughout the school district.

**Requester:**

Greg Garcia, Interim Director of Facilities Maintenance & Operations  
Facilities Services Division

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

Equity Impact:

**APPROVED**

Component	Score	Score Rationale
Recognition	1	Provides comfort cooling for students in classrooms.
Resource Prioritization	4	Helps ensure HVAC units are working at peak to provide staff and students with adequate cooling for safety and wellbeing of students.
Results	2	Maintains classroom temperature for student comfort in the classroom to ensure student is at its best comfort to learn in the classroom
<b>TOTAL</b>	<b>7</b>	

**ADOPTED BOARD  
REPORT**

OCT 22 2024



**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

**Item K**

**APPROVED**  
**ADOPTED BOARD REPORT**  
**OCT 22 2024**

**FACILITIES SERVICES DIVISION (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>NSWC Mechanical Service, LLC;</b>	C3866	11/01/24 – 10/31/29, includes two (2) one-year renewal options	Restricted	\$5,000,000
<b>Trane U.S. Inc.;</b>	C3868		Routine	
<b>Carrier Corporation;</b>	C3869		Maintenance	
<b>Mesa Energy Systems, Inc. dba Emcor Services Mesa Energy</b>	C3870		Funds	
	(IFB 2000003566)		(100%)	

Approval of formally competed capacity contracts procured through an Invitation for Bid (IFB) process to provide routine inspection, maintenance, and repair services of specialized heating, ventilation, and air conditioning (HVAC) chillers for schools and the Beaudry Headquarters Building (the only District administrative site with chillers). The authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$5,000,000.

The Maintenance and Operations (M&O) Branch will procure the requested services at the lowest competitive prices through contracts with these vendors. The M&O Branch will ensure that all awarded vendors perform the services properly.

Five bids were received for this solicitation, with NSWC Mechanical Service, LLC (NSWC); Trane U.S. Inc. (Trane); Carrier Corporation (Carrier); and Mesa Energy Systems, Inc. dba Emcor Services Mesa Energy (Mesa Energy) being selected as the successful bidders. These companies were identified as the lowest, responsive, and responsible bidders. NSWC has been delivering reliable and cost-effective services to the District since June 2020, Trane since February 2012, Carrier since July 2008, and Mesa Energy since June 2017.

The proposed action aligns with the District's Strategic Plan Pillar 2, Joy and Wellness and Pillar 4, Operational Effectiveness. It is imperative to regularly maintain HVAC chillers through proper inspection and servicing to ensure that HVAC systems are consistently operational, thereby fostering the health and productivity of students and staff.

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Requester:**

Greg Garcia, Interim Director of Facilities Maintenance & Operations  
 Facilities Services Division

**APPROVED**

**ADOPTED BOARD  
 REPORT**

OCT 22 2024

**Equity Impact:**

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>1</b>	This is an air conditioning service and repair contract. It does not recognize historical inequities.
<b>Resource Prioritization</b>	<b>4</b>	Maintenance and Operations Branch priority is the safety and needs of the students.
<b>Results</b>	<b>2</b>	Properly maintained HVAC systems may assist students achieve goals.
<b>TOTAL</b>	<b>7</b>	

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

**ADOPTED BOARD REPORT**

**APPROVED** OCT 22 2024

**Item L**

**FACILITIES SERVICES DIVISION (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Dimensions Educational Research Foundation (A.K.A., Nature Explore); Zoom Recreation, Inc.</b>	C17413 C17422 IFB (2000003563)	11/01/24 – 10/31/27	Bond Funds (100%)	\$3,840,000

Approval of formally competed contracts procured through an Invitation for Bid (IFB) process for the purchase of outdoor classroom education equipment and furniture in support of outdoor classroom projects. The authority to increase or decrease the amount of these contracts will be limited to the aggregate amount of \$3,840,000.

Four (4) qualified bids were received. Bids were evaluated by the Furniture and Interiors Group (F+IG), first by criteria to meet design specifications; second by lowest cost per unit; and third by meeting all other contract requirements, including delivery and set-up, and ad hoc short-term storage requirements. The two (2) winning bidders were the lowest, responsive and responsible bidders.

The contracted vendors will support Strategic Plan Pillar 1 Academic Excellence and Pillar 2 Joy and Wellness. These outdoor classrooms enhance school readiness for preschool children and provide teaching aids used in an outdoor nature setting to enhance the emotional, physical, and cognitive needs of children.

**Requester:**

Steve Boehm, Interim Director of Project Execution  
Facilities Services Division

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**APPROVED**

**ADOPTED BOARD  
 REPORT**

OCT 22 2024

**Equity Impact:**

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>2</b>	The Outdoor Classroom Equipment and Furniture contracts are to replace existing contracts that will expire on December 31, 2024. They are needed to meet increased demands providing the elements of learning stations of the Early Education Nature Explore outdoor classrooms. The resource recognizes historical inequities.
<b>Resource Prioritization</b>	<b>2</b>	Thirty-two (32) sites are designated to receive an Early Education Outdoor Classrooms project and associated programming. Resources are prioritized and determined by project development criteria in coordination with Early Education Centers by providing equipment and teaching aids with high quality products to satisfy the modernization of the schools.
<b>Results</b>	<b>3</b>	Providing schools with safe, durable, suitable furnishings and teaching aids required in the learning stations of the Early Education Outdoor Classrooms will result in a continuity of services that closes the opportunity gaps for students who deserve the best and maximize their learning experience.
<b>TOTAL</b>	<b>7</b>	

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS/AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000**

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

**Item M**

**ADOPTED BOARD REPORT**

**PROCUREMENT SERVICES DIVISION**

**OCT 22 2024**

**\$600,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Crisp Imaging	C3379 (IFB2000003652)	10/25/24 – 10/24/29, includes two (2) one-year renewal options	Bond Funds (90%) Restricted Routine Maintenance Funds (5%) General Funds (5%)	\$600,000

**APPROVED**

Approval of formally competed capacity contract procured through an Invitation for Bid (IFB) process to provide printed reproduction of plans and specifications for construction projects for the Facilities Services Division.

The xerographic and reproduction services contract will help ensure that students are provided with safe and healthy environments including up-to-date facilities that promote learning. In compliance with Public Contract Code 6610, the District is required to provide access to plans and specifications for construction contract bids. The District does not have the ability to provide these required print services internally.

The xerographic and reproduction services contract aligns with the Operational Effectiveness Pillar (4) of the LAUSD Strategic Plan. An active printing services contract will help the Facilities Services Division maintain operational efficiency.

Two bids were received, and the award was made to the lowest, responsive and responsible bidder. The winning bidder is Crisp Imaging, who has been in the business of providing xerographic and reproduction services for over 23 years and has experience with the District for six years. They are also a vendor for the city of Anaheim and the San Diego Unified School District.

**Requester:**

Dana Greer, Director of Contract Administration (Facilities)  
Procurement Services Division

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Equity Impact:**

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>2</b>	This service vaguely recognizes historical inequities because the reprographic services utilized are for the District's construction program. This has an indirect impact on improving the learning environment for students and remove barriers at school sites (i.e., ADA compliance).
<b>Resource Prioritization</b>	<b>1</b>	The reprographic services utilized for the District's construction program does not prioritize resources based on student needs but has an indirect impact to improving the learning environment for students through the District's construction, repair and modernization programs.
<b>Results</b>	<b>2</b>	Indirectly benefits students' needs. Reprographic services utilized for the District's construction program has an indirect impact to improving the learning environment for students which addresses opportunity and achievement gaps.
<b>TOTAL</b>	<b>5</b>	

**APPROVED**

**ADOPTED BOARD  
 REPORT  
 OCT 22 2024**

**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS**

Authorize the utilization of a piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies' established contracts and does not change District Policies.

**Item N**

**APPROVED**

**PROCUREMENT SERVICES DIVISION**

**\$14,000,000**

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
<b>Carolina Biological Supply Company; Vex Robotics, Inc; Sherwin Williams Paint; Intermountain Lock Security Supply</b>	C3856 (PEPPM Contract #536222-066) C3857 (TIPS 210101) C3858 (CNR01400) C3859 (CMAS 4-20-84-0044D)	11/01/24 – 10/31/26, coterminous with exercisable option years of the piggyback contracts, and subject to the exercise thereof.	Various per requesting school or office (100%)  <b>ADOPTED BOARD REPORT OCT 22 2024</b>	\$14,000,000

Authorization to execute piggyback contracts through Sourcewell, TIPS, and CMAS to provide various school supplies and instructional materials Districtwide. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of \$14,000,000.

Due to the recent changes and improvements to the District process and implementation of SAP Ariba these contracts are needed to provide schools and offices with an avenue to purchase needed supplies and equipment. Through these contracts, we will ensure timely provision of educational supplies essential for classroom instruction, as well as the necessary items for office operations. The supplies and materials to be provided through these contracts include: science/STEM kits, robotics kits and programing software, locks and accessories for doors and security, and paint.

Procurement Services Division (PSD) assessed that the four contractors received over an aggregate total of \$14 million in the last three years, and PSD is utilizing government contracts that aligns with the District's requirements. Carolina Biological Supply Company, Vex Robotics, Sherwin Williams, and Intermountain Lock Security Supply are current LAUSD vendors who have been supplying the District with school supplies for over 11 years.

This aligns with Strategic Plan Pillar 1: Academic Excellence and Pillar 4: Operational Effectiveness, by providing educational supplies used for classroom instruction and essential items for offices.

**Requester:**  
Matthew Friedman, Interim Chief Procurement Officer  
Procurement Services Division

**ATTACHMENT B**  
**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER**  
**DELEGATED AUTHORITY**

**Equity Impact:**

<b>Component</b>	<b>Score</b>	<b>Score Rationale</b>
<b>Recognition</b>	<b>1</b>	Access to the goods and services ordered will be available to all district staff, students, parents, and community. It does not recognize any historical inequities
<b>Resource Prioritization</b>	<b>1</b>	Will be available to district staff, students, parents, and community members of LAUSD. Access is not prioritized based on student need.
<b>Results</b>	<b>2</b>	Access to the contract goods and services will ensure students, parents, District staff, and community members to have access to goods and services, which may result in closed opportunity gaps and/or closing achievement gaps.
<b>TOTAL</b>	<b>4</b>	

**ADOPTED BOARD  
 REPORT  
 OCT 22 2024**

**APPROVED**



**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

**D. APPROVAL OF AFTER THE FACT TRANSACTIONS (ATF)**

The transactions below are commitments initiated by the sponsoring school or division without a formal contract or duly issued purchase order in place. This action requires the Board to approve or reject the transactions to allow or deny issuance of payment to the vendor.

**ADOPTED BOARD REPORT**

**OCT 22 2024**

**Item O**

**ATF REQUESTS RECEIVED IN JULY AND AUGUST 2024**

**\$114,415**

**APPROVED**

#	Vendor	Description of Services	Service Dates	Requesting School or Office	Amount
1	<u>RO Health, LLC</u>	Nursing Services	06/20/24 – 07/19/24	District Nursing Services	\$31,430
2	<u>Agile Occupational Medicine</u>	DOT Medical Certifications	05/02/24 – 05/29/24	Transportation Services Division	\$900
3	<u>UCLA Center X</u>	Professional Development - Math	FY 2021-2022	Wadsworth Elementary School	\$22,800
4	<u>USC-Rossier School of Education</u>	Professional Services	8/14/23 – 6/30/24	Santee Education Complex	\$49,285
5	<u>Versa-Style Dance Company</u>	Dance Performance	12/15/23	LaSalle Avenue Elementary School	\$10,000